



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, APRIL 25, 2018 7:00 PM
Council Chambers

COUNCIL MINUTES

SOUTHWEST MIDDLESEX COUNCIL MINUTES

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on April 25, 2018 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Vance Blackmore (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Rick Cowell, John Kavelaars, Don McCallum and Martin Vink

REGRETS:

Councillor Karen Aranha

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill, Fire Chief – Robert Hansen

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Blackmore calls the meeting to order at 7:00 p.m.

Mayor Blackmore recognized the tragedy of those who had lost their lives in Toronto earlier in the week and noted that he had requested that the flags be lowered to half-mast out of respect. Council and the audience held a moment of reflection.

Mayor Blackmore requested that a member of council sit on the Emergency Management Meeting in Councillor Aranha's absence, Councillor Kavelaars is willing to serve.

2. APPROVAL OF AGENDA

#2018-0158

Moved by Councillor Bartlett

Seconded by Councillor Vink

THAT the Regular Agenda of Council dated April 25, 2018 be accepted as presented.

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

None declared

4. DEPUTATIONS AND PETITIONS

7:00 p.m. – Consent Application B-1/2018 – 884 Longwoods Road

Planning - Committee of Adjustment

#2018-0159

Moved by Councillor Cowell

Seconded by Councillor Kavelaars

THAT the regular meeting of council is suspended to move into Committee of Adjustment at 7:06 p.m.

Carried

Regular council resumed at 7:16 p.m.

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Special Council Meeting Minutes – April 3, 2018

#2018-0160

Moved by Councillor Bartlett

Seconded by Councillor Kavelaars

THAT the minutes of the special meeting of Council dated April 3, 2018 be adopted as printed.

Carried

2. Southwest Middlesex Council Meeting Minutes – April 4, 2018

#2018-0161

Moved by Deputy Mayor Wilkins

Seconded by Councillor Vink

THAT the minutes of the meeting of Council dated April 4, 2018 be adopted as printed.

Carried

3. Southwest Middlesex Council Special Meeting Minutes – April 9, 2018

#2018-0162

Moved by Councillor Cowell

Seconded by Councillor Bartlett

THAT the minutes of the special meeting of Council dated April 9, 2018 be adopted as printed.

Carried

6. BUSINESS ARISING FROM THE MINUTES

7. VOUCHERS

#2018-0163

Moved by Councillor Cowell

Seconded by Councillor McCallum

THAT accounts as presented by the Treasurer in the amount of \$458,162.74 be received.

Carried

8. ACTION CORRESPONDENCE

1. 2018 Request for Letter for Private Applications for Mosquito Larvicing Permits

#2018-0164

Moved by Councillor Kavelaars

Seconded by Councillor Cowell

THAT the Municipality of Southwest Middlesex supports local action by the Middlesex-London Health Unit to reduce the risk of West Nile Virus including, larviciding catch basins and other surface water locations within our jurisdiction. In addition, the Municipality of Southwest Middlesex supports any permit application for West Nile Virus control submitted to the Ministry of the Environment from an appropriately licensed exterminator contracted by a private property owner, to apply a larvicide into catch basins located on private property within the Municipality of Southwest Middlesex.

Carried

9. STAFF REPORTS

- a. Fire

1. Southwest Middlesex Fire Department Incident Details

#2018-0165

Moved by Deputy Mayor Wilkins

Seconded by Councillor McCallum

THAT the Southwest Middlesex Fire Department Incident Details report is received.

Carried

b. Administration

1. Melbourne Mud Madness – 6395 Parkhouse Drive

#2018-0166

Moved by Councillor McCallum

Seconded by Deputy Mayor Wilkins

THAT Council direct Municipal staff to request the owners of 6395 Parkhouse Drive provide the following in relation to the request for the establishment of an accessory dwelling:

Request that the owners provide a drawing to the satisfaction of the municipality prior to applying for a change in use/building permits that includes site details such as the layout of the property, emergency access, parking, temporary campground location, fire prevention, hours of operation, event dates, etc.

Carried

2. Southwest Middlesex 2017 Planning Summary Report

#2018-0167

Moved by Councillor Cowell

Seconded by Councillor McCallum

THAT the Southwest Middlesex 2017 Planning Summary Report is received.

Carried

#2018-0168

Moved by Councillor Cowell

Seconded by Deputy Mayor Wilkins

THAT Councillor Kavelaars be appointed to the SWM emergency management group in Councillor Aranha's absence.

Carried

3. Glencoe Comprehensive Library – Committee Update
Part 1 – Report

Part 2 - Architectural Drawings

#2018-0169

Moved by Councillor Cowell

Seconded by Councillor Kavelaars

THAT Council approve the Glencoe Comprehensive Library Committee's recommendation for an oil and grit separator unit for the Glencoe Comprehensive Library project in the amount of \$29,689.00

Carried

c. Building

1. Building Report – March 2018

#2018-0170

Moved by Councillor Kavelaars

Seconded by Councillor Bartlett

THAT the building report for March, 2018 is received.

Carried

d. Finance

1. 1st Quarter Variance Report

#2018-0171

Moved by Deputy Mayor Wilkins

Seconded by Councillor McCallum

THAT council receive the 1st Quarter Variance report.

Carried

e. Facilities and Recreation

1. "Honour their Sacrifice" Banner Program

#2018-0172

Moved by Councillor Kavelaars

Seconded by Councillor McCallum

THAT Council supports the Royal Canadian Legion Branch 219 (Legion) proposed expansion of their "Honour their Sacrifice" banner program, whereby:

- SWM contribute 1/3 the cost of ten additional brackets
- SWM staff to finalize locations for these ten brackets with input from the Legion
- SWM is responsible for the installation of the additional brackets along with coordinating the hanging and removal of banners on these brackets
- SWM will have full control over what banners are sold and displayed on these brackets for the 10 to 11 months of the year that the Legion banners are not on display, along with any advertising revenue that is generated from this initiative.

Carried

2. Expanding the Banner Programs Beyond Glencoe

#2018-0173

Moved by Deputy Mayor Wilkins

Seconded by Councillor Vink

THAT Council expands the banner program beyond Glencoe, to be utilized for the Royal Canadian Legion's "Honour their Sacrifice" banners along with SWM's "Main Street" banner program, whereby:

- Southwest Middlesex to purchase and coordinate the installation of ten banner brackets each in Appin, Melbourne and Wardsville
- Southwest Middlesex invites the Royal Canadian Legion Branch 219 (Legion) to run the "Honour their Sacrifice" banners in Appin, Melbourne and Wardsville, as they do in Glencoe
- Southwest Middlesex approaches Strathroy-Caradoc to partner with us for five brackets to hang on Longwoods Road on the Southwest Middlesex side of Melbourne and the other five on the Strathroy-Caradoc side of Melbourne with Strathroy-Caradoc agreeing to reimburse Southwest Middlesex for five of the brackets and leaving all other aspects of the brackets and the banner programs to Southwest Middlesex and the Glencoe Legion.
- Southwest Middlesex to finalize the location for each bracket/banner with input from Strathroy/Caradoc and the Glencoe Legion.

Carried

f. Public Works

1. Quotations for Street Sweeping and Catch Basin Cleaning

#2018-0174

Moved by Deputy Mayor Wilkins

Seconded by Councillor McCallum

THAT the Council of Southwest Middlesex receive this report for information purposes.

Carried

10. REPORTS OF COMMITTEES

- 1. Southwest Middlesex Communities in Bloom Meeting Minutes – February 15, 2018

Verbal Update - Councillor Cowell provided an update to council on the recent activities of Communities in Bloom, including, free tree program, free session on tree trimming, and the committee’s goal of becoming the Hosta capital of Canada.

#2018-0175

Moved by Councillor Bartlett

Seconded by Councillor Cowell

THAT the Southwest Middlesex Communities in Bloom Meeting Minutes dated February 15, 2018 and March 2018 are received.

Carried

11. UNFINISHED BUSINESS

12. INFORMATION CORRESPONDENCE

- 1.FCM’s Municipal Guide to Cannabis Legalization Now Available – What you Need to do to Focus Action in Ontario
- 2.Ministry of Municipal Affairs – Update on Inclusionary Zoning
- 3.Regulatory Decisions – Clean Water Act & Safe Drinking Water Act
- 4.Three Presumptive Cancers for Firefighters Announced
- 5.Ontario’s Cycling Strategy Action Plan announcement
- 6.Lincoln M. Alexander Award information
- 7.Mark Cullen – Free Tree Offer

8. Township of Adelaide Metcalfe Notice of Passing of a Zoning Bylaw
9. Town of Amherstburg resolution "Offering School Property to Municipalities"
10. Regional Municipality of Halton resolution "Seeking Support on the Court Application Involving the CN Truck-Rail Development in the Town of Milton"

#2018-0176

Moved by Councillor Cowell

Seconded by Councillor Vink

That the information correspondence items are received and filed.

Carried

13. COUNCILLORS COMMENTS AND ENQUIRIES

Mayor Blackmore provided a verbal report to council reporting that a complaint had been made to the Ministry of the Environment and Climate Change's Spills Action Centre about the Trillium Landfill site. An inspection was undertaken by the Ministry, the Mayor noted that the Ministry did not find and spills of leachate going into the Newbiggen Creek. Council members discussed the inspection and other matters related to the landfill. Council members also discussed potential surplus properties.

A reminder was of the Middlesex County Municipal Day being hosted by the Village of Newbury.

14. NOTICE OF FUTURE MEETINGS (subject to change)

- May 9, 2018 – Council – 1:30 p.m.
- May 23, 2018 – Council – 7:00 p.m.
- May 30, 2018 – Council/Planning – 7:00 p.m.

15. CLOSED SESSION

No closed session anticipated.

16. BY-LAWS

1. By-law No. 2018/037

[16 01 2018_ConfirmingTemplateMtgBylaw](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (April 25, 2018)

#2018-0177

Moved by Councillor Cowell

Seconded by Councillor Kavelaars

That By-law No. 2018/037 be given first, second, third and final readings.
Carried

17. ADJOURNMENT

The Mayor adjourned the meeting at 8:54 p.m.

Mayor

CAO/Clerk